

**Grade Level Meeting Focus
2011-2012
Teacher Data & Instructional Strategy Meetings**
1 hour prep. Period meetings
1.5 hour roving sub meetings
1 & 2 hour monthly meetings

August 31	Elem. Buildings meet after district intro. With Lee
	<p>K-5 Expectations:</p> <ul style="list-style-type: none"> • 60 Minute Math Block – Fidelity to the core • Writing Binder, Maps (working), Student Samples • 120 Minute Reading Block – Fidelity to the core • Tracking Interventions – Daily Atten. Log (Int. only for T II) <ul style="list-style-type: none"> - CS Identified stud. w/in block by teacher, also during T II • Tier Changes: <ul style="list-style-type: none"> - Tier I, small group 30-45 minutes of Guided Reading delivered by the teacher – all students – w/ para support - Tier II, teachers keep their class, para's push-in: sight words/lit circles, Special Ed pull-out - Tier III, most intensive students pulled by the Title 1 teacher, not during reading block or switch time. Phonics • AIMSweb assessments – what are we doing! <ul style="list-style-type: none"> - Words read correctly/errors - NSWF – Review - Errors – same as DIBELS • Following Schedules • PM – Intensive – 2 times a month, Strategic – Monthly (Math Monthly) • Assessments
September 1	Math
	<ul style="list-style-type: none"> • PD from Steering Committee – Common Core State Standards <ul style="list-style-type: none"> - Math - Activities/connections
September 6	Tues., 1 hour meeting
	<ul style="list-style-type: none"> • By Building
September 7	12:30 – Title meeting @ BS
Prep Period GLM	Literacy
September 13 – RC Tues September 14 – BS Wed September 16- CS Fri	<ul style="list-style-type: none"> • Overview of GLM year plan, focus, formats, protocols. • Teachers receive info./data on 'fragile learners' • Discussing interventions • CA-60 Form – Tier II & III Intervention Plans
September 12-23 Birch St., Rapid City	AIMSweb – Reading Benchmarking (2nd- 5th ½ day subs)
	Sept. 20 – K benchmarking Sept. 15 – 1 st grade benchmarking
September 19-30 Cherry Street & Rapid City	NWEA
September 19	2 Hour PLC Meeting @ Birch Street
	- Common Core State Standards – Steering Committee
September 26-30 Birch St., Rapid City, Cherry St.	AIMSweb – Math Benchmarking (only subs for K and 1 st)
	Sept. 27 – K benchmarking Sept. 22 – 1 st grade benchmarking
September 26-30 Cherry Street	AIMSweb – Reading Benchmarking (4th-5th ½ subs)
1.5 Hour GLM	Literacy
September 27 – RC K-2, 3-5 - am September 28 – BS 3 rd , 1 st , K, 2 nd – all day September 30 – CS 4 th , 5 th - am	<ul style="list-style-type: none"> • Present overall AIMS benchmark scores for building; comparing past years & trends. • Sight word workshop/Tier II for paras • SLA – Survey Level Assessment – PM off GL • Present AIMS progress monitoring books w/aim lines & weekly goals already written in. • AIMS data analysis of benchmark tests, including running records. • Designing small group instruction within the literacy block – guided reading groups established. • Lesson Plans for Tier II • Tier II and III Intervention Plan (CA-60) fill out form, teacher bring to each GLM
October 3	1 hour building meeting
	- By Building

October 12 – 29	MEAP Testing
October 17	2 hour district PLC meeting - Common Core State Standards – Steering Committee
Prep Period GLM October 11 – RC Tues October 12 – BS Wed October 14 - CS Fri	
1.5 Hour GLM October 25 – RC K-2, 3-5 - am October 26 – BS 3 rd , 1 st , K, 2 nd – all day October 28 – CS 4 th , 5 th - am	Math <ul style="list-style-type: none"> • AIMSweb data analysis with Pretest • Using this data, create small groups for math block and plan specific instructional strategies for these small groups.
October 31	12:30 – Title Meeting @ BS
November 7	<ul style="list-style-type: none"> • RSDD
November 8	<ul style="list-style-type: none"> • 1 hour staff meeting @ indiv. Buildings
November Prep. periods	<ul style="list-style-type: none"> • No meetings this month
1.5 Hour GLM November 15 – RC K-2, 3-5 - am November 16 – BS 3 rd , 1 st , K, 2 nd – all day November 18 – CS 4 th , 5 th - am	Literacy <ul style="list-style-type: none"> • Move students on data board according to # of data points above aim line. • Using running records on AIMSweb books, discuss specific students that have 3 data points below aim line. • Discuss specific interventions for those students/ group changes/Title teachers and Tier 1 & 2 alignment. • Teachers write classroom small group plans if necessary. Make sure each grade has a plan for students reading at their level and an accountability piece with it.
November 21	2 hour staff PLC meeting - Common Core State Standards – Steering Committee
November 23	12:30 – Title Meeting @ BS
December 5	<ul style="list-style-type: none"> • 1 Hour staff meeting @ individual buildings
December Prep. periods	Math <ul style="list-style-type: none"> • No meetings this month
1.5 Hour GLM December 13 – RC K-2, 3-5 - am December 14 – BS 3 rd , 1 st , K, 2 nd – all day December 16 – CS 4 th , 5 th - am	<ul style="list-style-type: none"> • Look at aimsweb data and other assessments being used to meet students needs.

December 19	2 Hour Staff PLC Meeting - Common Core State Standards – Steering Committee
December 22	12:30 – Title Meeting @ RC
January 3	1 hour staff meeting - By Building
January 3-7 Birch St., Cherry St., Rapid City	AIMSweb Math Benchmarking (only subs for K and 1 st) Jan. 5 – 1 st grade benchmarking Jan. 6 – K benchmarking
January 9-13 Birch St., Rapid City, Cherry St.	AIMSweb – Reading Benchmarking
January 16	2 hour Staff PLC Meeting Math Focus
1.5 Hour GLM Jan 24th RC K-2, 3-5 - am Jan. 25th BS 3 rd , 1 st , K, 2 nd – all day Jan. 27th CS 4 th , 5 th - am	Literacy Focus <ul style="list-style-type: none"> • Present overall AIMS benchmark scores for building; comparing past years & trends. • Present AIMS progress monitoring books w/aim lines & weekly goals already written in. • AIMS data analysis of benchmark tests, including running records. • Divide grade up into common intervention groups during the first hour. • The second hour focuses on designing small group instruction within the literacy block. • Title teacher will attend to present what specific skills the intervention groups are working on (and give copies of the 'digging deeper' assessments she/he completed with certain students), ensuring that the 'Tiers of intervention are aligned in content'.
February 6	1 hour Meeting
February 14	Title Meeting 1:30 @ BS
February Prep. Periods Feb. 15th RC Feb. 15th BS Feb. 17th CS	Math <ul style="list-style-type: none"> • Review AIMSweb benchmark scores, compare these Jan. scores to Sept. using AIMSweb data analysis sheets. • Present a math instructional strategy. • Determine students not making adequate progress & design small group instruction for them. • Core program interventions
1.5 Hour GLM Feb 28 RC K-2, 3-5 - am Feb. 29 BS 3 rd , 1 st , K, 2 nd – all day Mar. 2 CS 4 th , 5 th - am	Literacy <ul style="list-style-type: none"> • Move students on data board according to # of data points above aim line. • Using running records on AIMS - reading books, discuss specific students that have 3 data points below aim line. • Discuss specific interventions for those students/ group changes/ Title teachers & Tier 1 & 2 alignment. • Teachers ensure paras are still using appropriate materials for their groups. • Teachers write classroom and small group plans. • Make sure each grade has a plan for students reading at their level and an accountability piece with it
February 21	2 hour PLC Meeting Math Focus
March 5	1 Hour Staff Meeting @ individual building
March Prep. Periods Mar. 13th RC Mar. 14th BS Mar. 16th CS	Math <ul style="list-style-type: none"> • Feedback/discussion related to Touch Math. • Review AIMSweb progress monitoring scores & make necessary changes in groups. • Make specific intervention plans
March 19	2 hour PLC Meeting
March 23	Title Meeting – 8:30am @ RC
April 2	1 hour Meeting
April Prep. Periods Apr. 10th RC Apr. 11th BS Apr. 13th CS	Literacy <ul style="list-style-type: none"> • Move students on data board according to # of data points above the aim line. • Using running records on aimsweb books, discuss specific students that have 3 data points below the aim line. • Discuss specific interventions for those students/ group changes/ Title teachers & Tier 1 & 2 alignment. • Teachers ensure paras are still using appropriate materials for their groups. • Teachers write classroom small group plans if necessary. • Check to ensure that paras have appropriate groups & instructional materials for their students.
April 16	2 hour PLC Meeting

<p>1.5 Hour GLM April 24 RC K-2, 3-5 - am April 25 BS 3rd, 1st, K, 2nd – all day April 27 CS 4th, 5th - am</p>	<p style="text-align: center;">Math</p> <ul style="list-style-type: none"> Review the other 2 strategies presented thus far this year. Work on small group plans <p style="text-align: center;">Literacy</p> <ul style="list-style-type: none"> Comprehensive MEAP data review if data is available OR review summary of effectiveness worksheets & 'upness' graphs. Move students on data board according to # of data points above aim line. Using running records on DIBELS books, discuss specific students that have 3 data points below aim line. Discuss specific interventions for those students/ group changes/ Title teachers & Tier 1 & 2 alignment. Teachers ensure paras are still using appropriate materials for their groups. Teachers write classroom small group plans if necessary. <p>Check to ensure that paras have appropriate groups & instructional materials for their students.</p>
<p style="text-align: center;">May 4</p>	<p style="text-align: center;">All Day Title Planning Meeting 8am - all day Central Office</p>
<p style="text-align: center;">May 7</p>	<p style="text-align: center;">1 hour Meeting</p>
<p style="text-align: center;">May 7-11 Birch St., Cherry St., Rapid City</p>	<p style="text-align: center;">AIMSweb Math Benchmarking (only subs for K and 1st)</p> <p>May 18 – 1st grade benchmarking May 19 – K benchmarking</p>
<p style="text-align: center;">May 7-18 Cherry St., Rapid City</p>	<p style="text-align: center;">NWEA</p>
<p style="text-align: center;">May 14-18 Birch St., Rapid City, Cherry St.</p>	<p style="text-align: center;">AIMSweb – Reading Benchmarking</p>
<p style="text-align: center;">May 21 2 hour</p>	<p style="text-align: center;">Literacy</p> <ul style="list-style-type: none"> Present a "Summary of Data for Year"- MEAP/DIBELS, ITBS, comparing past years & trends. Present overall DIBELS benchmark scores for buildings: comparing past years & trends. Teachers move students on board. Present DIBELS summary of effectiveness worksheets. Second hour, present ITBS data in detail and analyze grade level strengths & weaknesses.
<p>1.5 Hour GLM May 29 RC K-2, 3-5 - am May 30 BS 3rd, 1st, K, 2nd – all day June 1 CS 4th, 5th - am</p>	<p style="text-align: center;">Math</p> <ul style="list-style-type: none"> Discuss May AIMSweb benchmark scores & make plans for students that aren't making adequate progress for last 5 weeks of school. Review the last 2 strategies that were presented this year.
<p style="text-align: center;">May 31</p>	<p style="text-align: center;">Begin Title Data Collection</p>
<p style="text-align: center;">June 4</p>	<p style="text-align: center;">1 hour Staff Meeting</p>
<p>Notes</p>	<p style="text-align: center;"><u>Assessments</u></p> <p>Reading PM – K-5: Intensive – Every 2 weeks ; Strategic – Once a month Math PM – K- 1 – Intensive: 2-5: Monthly all students (M-COMP)</p> <p>K - AIMSweb – Reading & Math (National) - MLPP pre/post = Report card</p> <p>1 - AIMSweb – Reading & Math (National) - Math pre/post</p> <p>2 - AIMSweb – Reading & Math (National) - Math pre/post</p> <p>3 - AIMSweb – Reading & Math (National) - Math pre/post - MEAP</p> <p>4 - AIMSweb – Reading & Math (National) - Math pre/post - MEAP - NWEA</p> <p>5 - AIMSweb – Reading & Math (National) - Math pre/post - MEAP - NWEA</p>

	<p style="text-align: right;"><u>TIERS</u></p> <p>Tier I – Guided Reading Groups: w/para support Tier II – Para Support 30 min/spec ed. pullout Tier III – 30-45 min Title I Pullout</p>