



# Kalkaska Public Schools

## Board of Education Regular Meeting - Minutes

Tuesday, July 18, 2017

Board of Education Room

315 S. Coral Street, Kalkaska, MI 49646

Members Present: Aaron Popa, Wendy Watson, Rachael Birgy and Kevin Davis

Staff Present: Superintendent, Karen Sherwood, Business Manager, Nadia Hoover and Secretary, Cari Jo Berlin

Others Present: 2

<b>1. Call to Order</b>	
	The meeting was called to order by Kevin Davis at 1:30 p.m.
<b>2. Pledge of Allegiance</b>	
<b>3. Approval of/Amendment to the Agenda</b>	
	Motion by Wendy Watson, support by Aaron Popa, to approve the agenda as amended. <i>Amendments included the addition of Board member resignation and approval of certified staff member.</i>
	Motion Carried 4 to 0.
<b>4. Declaration of Call of Conflict</b>	
	Does any member have a conflict for items on the agenda? None.
<b>5. Approval of Minutes</b>	
	Motion by Aaron Popa, support by Wendy Watson to approve the minutes of the special meeting of June 19 and regular meeting of June 19, 2017 as presented.
	Motion Carried 4 to 0.
<b>6. Discussion/Payment of Bills</b>	
	Motion by Rachael Birgy, support by Aaron Popa, to approve the general fund bills in the amount of \$1,111,054.39.
	Motion Carried 4 to 0.
	Ayes: Rachael Birgy, Aaron Popa, Wendy Watson and Kevin Davis
<b>7. Public Communication- Persons Wishing to Address the Board</b>	
	None.

**Mission Statement:** The Kalkaska Public School District, in cooperative partnership with students, staff family and community, believes all students can learn. We will provide a caring environment that promotes academic achievement and social responsibility. This partnership will help all students develop their maximum potential and adapt and contribute to a changing world.

<b>8. Report Items</b>	
a.	Superintendent Report <ul style="list-style-type: none"> <li>Resignations</li> </ul>
<b>9. Discussion Items</b>	
a.	Hiring Certified Staff
b.	Hiring of Coaches
c.	Handbook approval –Elementary Schools, Middle School and Alternative Program
d.	Document Camera Purchases
e.	Chromebook Purchases
f.	Approval of Math Expressions K-5 Curriculum
g.	Board Member Resignation
h.	Board Policy First Reading <i>Policy Numbers 2221, 2461, 2623, 3120.04, 3121, 4121, 4140, 5111.01, 5111.03, 5517.01, 5610, 5610.01, 5630.01, 7540.02, 8300, 8305, 8330, 8340, 8400, 8500, and 8510.</i>
i.	Superintendent Evaluation
<b>10. Action Items</b>	
a.	<p><i>Hiring Certified Staff</i></p> <p>Motion by Aaron Popa, support by Rachael Birgy, that the Board approves the hiring of</p> <ul style="list-style-type: none"> <li>Alyssa Rogers as a fourth grade teacher at Cherry Street Elementary</li> <li>Kelly Wodehouse as a 0.5 FTE Title I teacher at Rapid City Elementary</li> <li>Dana Otto as a Special Education teacher shared between buildings and</li> <li>Rebecca Dakin as a first grade teacher at Birch Street Elementary.</li> </ul> <p>Motion Carried 4 to 0.</p> <p>Ayes: Aaron Popa, Rachael Birgy, Wendy Watson and Kevin Davis</p>
b.	<p><i>Hiring of Coaches</i></p> <p>Motion by Wendy Watson, support by Aaron Popa, that the Board approves the hiring of</p> <ul style="list-style-type: none"> <li>John Arnold as the 8<sup>th</sup> grade boys’ basketball coach.</li> <li>Kyle Smith as the 7<sup>th</sup> grade boys’ basketball coach and the junior varsity football coach,</li> <li>Matt Olds as the junior varsity boys’ basketball coach.</li> </ul> <p>Motion Carried 4 to 0.</p>
c.	<p><i>Handbook Changes 2017-2018 SY</i></p> <p>Motion by Rachael Birgy, support by Aaron Popa, that the Board approves the 2017-2018 school year handbook changes, as presented for the</p> <ul style="list-style-type: none"> <li>elementary schools,</li> </ul>

	<ul style="list-style-type: none"> <li>• middle school and</li> <li>• alternative program.</li> </ul> <p>Motion Carried 4 to 0.</p>
d.	<p><i>Document Camera Purchases</i></p> <p>Motion by Wendy Watson, support by Rachael Birgy, that the Board approves the purchase of document cameras in the amount of \$42,900 from Precision Data Products, Inc.</p> <p>Motion Carried 4 to 0.</p> <p>Ayes: Wendy Watson, Rachael Birgy, Aaron Popa and Kevin Davis</p>
e.	<p><i>Chromebook Purchases</i></p> <p>Motion by Aaron Popa, support by Wendy Watson, that the Board approves the purchase of Chromebooks and carts in the amount of \$27,625.80 from Firefly Computers.</p> <p>Motion Carried 4 to 0.</p> <p>Ayes: Aaron Popa, Wendy Watson, Rachael Birgy and Kevin Davis</p>
f.	<p><i>Math Expressions K-5 Curriculum</i></p> <p>Motion by Rachael Birgy, support by Aaron Popa, that the Board approves the purchase of Math Expressions curriculum for K-5 in the amount of \$76,323.16.</p> <p>Motion Carried 4 to 0.</p> <p>Ayes: Rachael Birgy, Aaron Popa, Wendy Watson and Kevin Davis</p>
g.	<p><i>Board Member Resignation</i></p> <p>Motion by Wendy Watson, support by Rachael Birgy, that the Board accepts the resignation of Board Secretary, Julie Sattler.</p> <p>Motion Carried 4 to 0.</p> <p>Ayes: Wendy Watson, Rachael Birgy, Aaron Popa and Kevin Davis</p>
h.	<p><i>Board Member Secretary Appointment</i></p> <p>Motion by Wendy Watson, support by Rachael Birgy, to appoint Aaron Popa as the Board of Education Secretary.</p> <p>Motion Carried 4 to 0.</p> <p>Ayes: Wendy Watson, Rachael Birgy, Aaron Popa and Kevin Davis</p>
i.	<p><i>Establishment of Expulsion Reinstatement Committee</i></p> <p>Motion by Aaron Popa, support by Rachael Birgy, that the expulsion reinstatement committee shall consist of two available personnel committee Board members, Superintendent, district principal and two others appointed by the superintendent or his/her designee to fulfill the expulsion committee.</p> <p>Motion Carried 4 to 0.</p>

<b>11.</b>	<b>Public Communication- Persons Wishing to Address the Board</b>
	None.
<b>12.</b>	<b>Closed Session</b>
	<p>Karen Sherwood requested to go into closed session to discuss the superintendent evaluation.</p> <p>Time: 2:35 p.m.</p> <p>Motion by Aaron Popa, support by Wendy Watson, for the Board of Education to go into closed session to discuss the superintendent evaluation.</p> <p>Ayes: Aaron Popa, Wendy Watson, Rachael Birgy and Kevin Davis</p> <p>Returned to open session: 3:24 p.m.</p> <p>Note: No action was taken as a result of closed session.</p>
<b>13.</b>	<b>Adjournment</b>
	<p>Motion by Aaron Popa, support by Wendy Watson, to adjourn.</p> <p>Motion Carried 4 to 0.</p> <p>Time adjourned: 3:25 p.m.</p>