Kalkaska Public Schools

Credit/Purchasing Cards

2017/2018 Fiscal Year

as of 11/30/2017

Position Authorized to Charge	Credit Limit
Principal	3,000
Executive Secretary	10,000
Principal	3,000
Maintenance Director	500
Food Service Director	5,000
Human Resources	100,000
Teacher	1,000
Athletic Director	500
Superintendent	8,000
Principal	3,000
Secretary	200
Secretary	200
Business Manager	100,000
Secretary	200
Principal	3,000
Secretary	200
Principal	3,000
Secretary	200
	Principal Executive Secretary Principal Maintenance Director Food Service Director Human Resources Teacher Athletic Director Superintendent Principal Secretary Secretary Business Manager Secretary Principal Secretary Principal Secretary Principal