



# Kalkaska Public Schools

Posting / Employment Opportunity

January 16, 2017

## Junior Varsity Softball Coach

2016-2017 School Year

<b>Qualification Requirements</b>	<ul style="list-style-type: none"> <li>• This position requires knowledge equivalent to that which normally would be acquired through the completion of a High School Diploma or GED.</li> </ul>			
<b>Essential Duties and Responsibilities</b>	<p><b>Required:</b></p> <ul style="list-style-type: none"> <li>• Understand and have knowledge of this sport</li> <li>• Create a safe, positive and appropriate environment that is conducive to learning</li> <li>• Maintain an open line of communication with parents and provide appropriate information</li> <li>• Ability to work collaboratively with all members of the staff, students and parents</li> <li>• Strong communication, organization and record keeping skills</li> <li>• Must maintain confidentiality</li> <li>• Possess experience in terms of knowledge, skills, and abilities in the designated sport areas</li> <li>• Assist with off season duties, such as weight training, conditioning, etc.</li> <li>• Coach shall collect the pay to participate fee and balance with athletic secretary.</li> </ul> <p><b>Preferred:</b></p> <ul style="list-style-type: none"> <li>• Strong writing and computer skills</li> <li>• Supervisory and sports management experience</li> </ul>			
<b>Deadline</b>	3:00 p.m. January 27, 2017 or until filled			
<b>Method of Application</b>	<p>Persons who are interested in this position should submit letters of interest, resume, credentials/certification and list of references to:</p> <table border="0" data-bbox="332 1325 1502 1482"> <tr> <td data-bbox="332 1325 967 1482" style="text-align: center;">           Justin Thorington            Kalkaska Public Schools            315 South Coral Street            Kalkaska, MI 49646         </td> <td data-bbox="967 1325 1502 1482" style="text-align: center;">           Or electronically as ONE document to:  <a href="mailto:jthorington@kpschools.com">jthorington@kpschools.com</a> </td> </tr> </table>		Justin Thorington Kalkaska Public Schools 315 South Coral Street Kalkaska, MI 49646	Or electronically as ONE document to: <a href="mailto:jthorington@kpschools.com">jthorington@kpschools.com</a>
Justin Thorington Kalkaska Public Schools 315 South Coral Street Kalkaska, MI 49646	Or electronically as ONE document to: <a href="mailto:jthorington@kpschools.com">jthorington@kpschools.com</a>			
<b>Contact Information</b>	Please direct questions to Justin Thorington at e-mail <a href="mailto:jthorington@kpschools.com">jthorington@kpschools.com</a> .			

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The following person is designated to handle inquiries regarding the non-discrimination policies of the District or to address any complaint of discrimination: Superintendent, Kalkaska Public Schools, 315 S. Coral, Kalkaska, MI 49646; 231-258-9109