



Kalkaska Public Schools

Board of Education Annual Budget and Regular Meeting - Minutes

Monday, June 27, 2022

315 South Coral Street
Kalkaska, MI 49646

Members Present: John S. Rogers, Mary Scobey, Regan Foerster, Richard Hodgman, Sarah Dudek, Wendy Watson and Rachael Birgy

Staff Present: Superintendent, Richard Heitmeyer, Director of Finance, Jeffrey Scroggins, Human Resource Director, David Alan Tucker,

1. Call to Order	The meeting was called to order by Rachael Birgy, at 5:01 p.m.
2. Pledge of Allegiance	
3. Approval of/Amendment to the Agenda	Motion by Regan Foerster, support by Mary Scobey, to approve the agenda as amended. *Changes: Add Alyssa Rogers to the tenure teacher list Motion Carried 6 to 0.
4. Public Communication- Persons Wishing to Address the Board	John Roberts
5. Discussion Items	<ul style="list-style-type: none"> a. 2021-2022 General, Bond, Athletic, Food Service Fund Year-End and Student Activity Budget Amendments b. 2022-2023 Original General, Bond, Athletic, Food Service Fund and Student Activity Budgets
6. Closing of Public Hearing	Motion by Wendy Watson, support by Mary Scobey, to close the Public Hearing. Motion Carried 7 to 0. Time closed: 5:26 p.m.
	Continuation of Regular Monthly Business
	Honoring Girls' Varsity Softball Team

7. Master Teacher Presentations	
	<ul style="list-style-type: none"> • Helen Crawford • Julie Rodes and Lisa Sutton • Susan Michelin
8. Consent Agenda Items	
	<p>Motion by John Rogers, support by Regan Foerster, to approve the following Consent Agenda Items:</p> <ul style="list-style-type: none"> • Minutes of May 16 and June 13, 2022, as presented • Payment of General, Bond and Athletic fund bills, as presented • Building and Athletic Handbooks for the 2022-2023 SY changes, as presented • Hiring of Staff: <ul style="list-style-type: none"> Remmi King, as a middle school math teacher Ellen Latulip, as a paraprofessional Rylie McKinley, as a paraprofessional <p>Motion Carried 7 to 0.</p> <p>Ayes: John S. Rogers, Regan Foerster, Mary Scobey, Richard Hodgman, Sarah Dudek, Wendy Watson and Rachael Birgy</p>
9. Tenure Teacher(s) Presentation/Discussion	
a.	<p>Human Resource Director, David Tucker</p> <ul style="list-style-type: none"> • Rebecca Caverley • Dana Dixon • Alyssa Rogers
10. Report Items	
a.	<p>Superintendent Update –</p> <ul style="list-style-type: none"> • John Rogers and Mary Scobey Recognition (4) • Bond / Buildings Update (6) • NorthEd Annual Northern Michigan Schools Legislative Association Dinner, August 3rd (RSVP to Cari Jo by July 15th) (5) • Rotary Charities Emerging Needs Grant given to KCL for KHS and KMS Libraries (4)
b.	<p>Athletic Update –</p> <ul style="list-style-type: none"> • Severed co-op sports agreement with North Central Academy • New co-op MS football agreement (only) with Crawford Schools
11. Discussion Items	
a.	2021 - 2022 General Fund, Food Service and Student Activity Budget Amendments
b.	2022 - 2023 Original General Fund, Food Service and Student Activity Budgets
c.	Approval of L-4029 Form
d.	MHSAA Membership Resolution

e.	Kalkaska County Library 3-year Contract / Agreement Extension
f.	CSM Custodial 3-year Contract / Agreement Extension
g.	Closed Session – Superintendent Evaluation
12. Action Items	
a.	<p><i>2021 -2022 General Fund Year-End Budget Amendments</i></p> <p>Motion by Wendy Watson, support by Mary Scobey, that the Board approves the <i>2021 - 2022 General Fund Budget Amendment</i> resolution, as presented, and thereby adopt the adjusted budget, reflecting \$18,429,000 of revenues and \$17,853,000 of expenditures which results in a net addition of \$576,000 to the fund balance.</p> <p>Motion 7 to 0.</p> <p>Ayes: Wendy Watson, Mary Scobey, John S. Rogers, Regan Foerster, Sarah Dudek, Wendy Watson and Rachael Birgy</p>
b.	<p><i>2022 - 2023 General Fund Budget</i></p> <p>Motion by Mary Scobey, support by Regan Foerster, that the Board approves the <i>2022 - 2023 General Fund Budget</i> resolution, as presented, reflecting \$18,335,000 of revenues and \$18,517,000 of expenditures which results in net expenditures of \$(182,000) from the fund balance.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: May Scobey, Regan Foerster, John S. Rogers, Richard Hodgman, Sarah Dudek, Wendy Watson and Rachael Birgy</p>
c.	<p><i>2021 - 2022 Food Service Year-End Budget Amendments</i></p> <p>Motion by John S. Rogers, support by Richard Hodgman, that the Board approves the <i>2021 - 2022 Food Service Budget Amendment</i> resolution and thereby adopt the adjusted budget, as presented, reflecting \$1,173,000 of revenues and \$1,045,000 of expenditures which results in revenue of \$128,000 in addition to the fund balance.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: John S. Rogers, Richard Hodgman, Mary Scobey, Regan Foerster, Sarah Dudek, Wendy Watson and Rachael Birgy</p>
d.	<p><i>2022 - 2023 Food Service Budget</i></p> <p>Motion by Richard Hodgman, support by Sarah Dudek, that the Board approves the <i>2022 - 2023 Food Service Budget</i> resolution, as presented, reflecting \$1,052,000 of revenues and \$1,175,000 of expenditures which results in expenditures of \$123,000 from the fund balance.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Richard Hodgman, Sarah Dudek, John S. Rogers, Mary Scobey, Regan Foerster, Wendy Watson and Rachael Birgy</p>
e.	<i>2021 - 2022 Student Activity Year-End Budget Amendments</i>

	<p>Motion by Regan Foerster, support by Wendy Watson, that the Board approves the <i>2021 - 2022 Student Activity Budget Amendment</i> resolution and thereby adopt the adjusted budget, as presented, reflecting \$286,000 of revenues and \$179,000 of expenditures which results in a net addition of \$107,000 to the fund balance.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Regan Foerster, Sarah Dudek, John S. Rogers, Mary Scobey, Richard Hodgman, Wendy Watson, Rachael Birgy</p>
f.	<p><i>2022 -2023 Student Activities Fund</i></p> <p>Motion by Sarah Dudek, support by Richard Hodgman, that the Board approves the <i>2022 - 2023 Student Activities Fund</i> resolution, as presented, reflecting \$300,000 of revenues and \$300,000 of expenditures which results in expenditures of \$0 from the fund balance.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Sarah Dudek, Richard Hodgman, John S. Rogers, Regan Foerster, Mary Scobey, Wendy Watson and Rachael Birgy</p>
g.	<p><i>Approval of L-4029 Form</i></p> <p>Motion by Wendy Watson, support by Mary Scobey, that the Board approves the resolution for the acceptance of the 2022 - 2023 tax appropriation in the L-4029, as presented.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes : Wendy Watson, Mary Scobey, John S. Rogers, Regan Foerster, Richard Hodgman, Sarah Dudek and Rachael Birgy</p>
h.	<p><i>MHSAA Membership Resolution</i></p> <p>Motion by Regan Foerster, support by John S. Rogers, that the Board of Education approves the MHSAA Membership Resolution beginning August 1, 2022 through July 31, 2023, as presented.</p> <p>Motion Carried 7 to 0.</p>
i.	<p><i>Kalkaska County Library 3-year Contract / Agreement Extension</i></p> <p>Motion by Richard Hodgman, support by Sarah Dudek, that the Board of Education approves the newly revised three-year contract for library services from Kalkaska County Library, as presented.</p> <p>Motion Carried 7 to 0.</p>
j.	<p><i>CSM Custodial 3-year Contract / Agreement Extension</i></p> <p>Motion by Regan Foerster, support by Mary Scobey, that the Board of Education approves the newly revised three-year contract for custodial services from CSM, as presented.</p> <p>Motion Carried 7 to 0.</p>
i.	<p><i>Closed Session – Superintendent Evaluation</i></p> <p>Motion by John S. Rogers, support by Wendy Watson, that the Board moves to go into closed session to discuss the superintendent’s evaluation.</p>

	<p>Motion Carried 7 to 0.</p> <p>Time Going into Closed Session: 6:21 p.m.</p> <p>Motion by John S. Rogers, support by Richard Hodgman, to return to open session.</p> <p>Time Out of Closed Session: 7:17 p.m.</p> <p>There was no action as a result of closed session.</p>
13.	Adjournment
	<p>Motion by John S. Rogers, support by Wendy Watson, to adjourn.</p> <p>Motion Carried 7 to 0.</p> <p>Time adjourned: 7:20 p.m.</p>