



Kalkaska Public Schools

*Board of Education Regular Meeting – Minutes
Monday, July 28, 2025*


*Kalkaska Public School
315 South Coral Street
Kalkaska, MI 49646
5:30 p.m.*

Members Present: Dr. Richard Hodgman, Mitch Saxton, Mary Scobey, Chase Stevenson and Steve Ordway

Staff Present: Superintendent, Rick Heitmeyer, Human Resource Director, David Alan Tucker, Director of Business Services, Jeffrey Scroggins, Administrators, Aaron Ostrander, Staci Short, Laura Gehman and Kevin Malbouef and Executive Administrative Assistant, Cari Jo Roberts

Others Present: 4

1.	Call to Order
	The meeting was called to order by Steve Ordway, at 5:30 p.m.
2.	Pledge of Allegiance
3.	Approval of/Amendment to the Agenda
	Motion by Mary Scobey, support by Chase Stevenson, to approve the agenda as amended. *Agenda amended to move Jeremy Guggemos to a separate line under hiring of staff as Consent Agenda Item 4.a. Motion Carried 5 to 0.
4.	Consent Agenda Items
	Motion by Mary Scobey, support by Chase Stevenson, to approve the following Consent Agenda Items: <ul style="list-style-type: none">· Minutes from the public hearing and regular meeting on June 26, 2025, as presented· Payment of General, Bond and Athletic fund bills, as presented· Hiring of staff(pending cleared background checks): Certified Staff:<ul style="list-style-type: none">· Michelle Utley, Community Based Learning/Functional and Life Skills Special Education TeacherAdministrative Staff:<ul style="list-style-type: none">· Kevin Malbouef, ½ time Dean of Students and ½ time Title One Teacher - RCAncillary Staff:<ul style="list-style-type: none">· Taren Moses, JV Girls' Basketball Coach· Jake Sutton, JV Football Head Coach· Susan Michelin, 7th Grade Girls' Basketball Coach· Dean Amos, MS Football Coach· Kristin Andrews, ISS/Health Aid Paraprofessional· Tony Baldwin, Varsity Football Assistant Coach

	Motion Carried 5 to 0.
4.a	Motion by Chase Stevenson, support by Mary Scobey, to approve Jeremy Guggemos as the Director of Athletics, Activities, and Ancillaries. Motion Carried 4 to 1.
5.	District Safety Update
	<ul style="list-style-type: none"> • Aaron Ostrander, KHS Assistant Principal and District Safety Coordinator • Eric Rohring, KPS – KSO Liaison Officer
7.	Public Communication
	<ul style="list-style-type: none"> • None
8.	Superintendent Update (1) (2) (3) (4) (5) (6)
	<ul style="list-style-type: none"> • Gerry Brooks (info about him in packet) (1) (2) (3) (4) (5) (6) • New Window Film (pics in packet) (5) (6) • Systems Leader Fellowship with Teach!Michigan in 2025-2026 (rundown in packet) (1) (2) (3) (4) (5) (6) • Trying to have a soccer team! (5) (6) • KAEF Golf Outing – Fundraiser – August 23, 2025 at Twin Birch Golf Club (5) (6) • New pavilion on PreK playground provided by a grant and built by our maintenance and grounds team (4) (6) • Be thinking about MASB Delegate Assembly attendee and alt attendee for Thursday, October 23, at 7 p.m. at the Grand Traverse Resort and Spa. More to come in Aug. or Sept. (info in packet) (4) (6)
9.	Discussion Items
	a. Kalkaska County Library Contract
	b. Building Handbook Changes for the 2025-2026 SY
10.	Blazer Board Briefs
	<div>  </div> <div> <p>Resignations and Retirements:</p> <ul style="list-style-type: none"> • Kelli Wilde, HS Fall Sports Facility Manager • Jeremy Guggemos, KHS Counselor, Varsity Boys' Head Basketball Coach and Varsity Assistant Girls' Track and Field Coach </div>
11.	Action Items
	a. <i>Kalkaska County Library Contract</i>

	<p>Motion by Mitch Saxton, support by Dr. Richard Hodgman, that the Board of Education approves the 5-year service contract with Kalkaska County Library for continued building library services, as presented and discussed.</p> <p>Motion Carried 5 to 0.</p> <p>Ayes: Mitch Saxton, Dr. Richard Hodgman, Mary Scobey, Chase Stevenson and Steve Ordway</p>
b.	<p><i>KHS Handbook Changes</i></p> <p>Motion by Mary Scobey, support by Chase Stevenson, that the Board of Education approves the 2025 – 2026 KHS handbook changes, as presented and discussed.</p> <p>Motion Carried 5 to 0.</p>
c.	<p><i>KMS Handbook Changes</i></p> <p>Motion by Chase Stevenson, support by Dr. Richard Hodgman, that the Board of Education approves the 2025 – 2026 KMS handbook changes, as presented and discussed.</p> <p>Motion Carried 5 to 0.</p>
d.	<p><i>Elementary Handbook Changes</i></p> <p>Motion by Dr. Richard Hodgman, support by Mitch Saxton, that the Board of Education approves the 2025 – 2026 KHS handbook changes, as presented and discussed.</p> <p>Motion Carried 5 to 0.</p>
12.	Adjournment
	<p>Motion by Mary Scobey, support by Mitch Saxton, to adjourn.</p> <p>Motion Carried 5 to 0.</p> <p>Time adjourned: 6:00 p.m.</p> <p><i>**Next Board of Education meeting: Monday, August 18, 2025 at 5:30 p.m.</i></p>