



Kalkaska Public Schools

*Board of Education Regular Meeting – MINUTES
Monday, October 20, 2025*


*Kalkaska Public School
315 South Coral Street
Kalkaska, MI 49646*

Members Present: Wendy Watson, Mitch Saxton, Chase Stevenson, Dr. Richard Hodgman, Mary Scobey, Steve Ordway and Rachael Birgy

Staff Present: Superintendent, Rick Heitmeyer, Principals, Staci Short and Laura Gehman, Dean of Students, Kevin Malbouef, Human Resource Director, David Alan Tucker, Director of Business Services, Jeff Scroggins and Executive Administrative Assistant, Cari Jo Roberts

Others Present: 13

1.	Call to Order
	The meeting was called to order by Rachael Birgy, at 5:30 p.m.
2.	Pledge of Allegiance
3.	Approval of/Amendment to the Agenda
	Motion by Mary Scobey, support by Steve Ordway, to approve the agenda as presented/amended. Motion Carried 7 to 0.
4.	Consent Agenda Items
	Motion by Wendy Watson, support by Chase Stevenson, to approve the following Consent Agenda Items: <ul style="list-style-type: none">· Minutes from the regular meeting on September 15, 2025, as presented· Payment of General, Bond and Athletic fund bills, as presented· Hiring of staff (pending cleared background checks): <i>Ancillary Staff:</i><ul style="list-style-type: none">· Emily Koski, Assistant Varsity Volleyball Coach· Tabitha Jones, Assistant Varsity Girls' Basketball Coach· Michelle Zamaite, Assistant Varsity Girls' Track and Field Coach· Matt Olds, Varsity Boys' Golf Coach Motion Carried 7 to 0.
5.	Student / Staff Recognition – Continued from Sept Meeting
	<ul style="list-style-type: none">· KHS Principal, Mrs. Staci Short recognizing teacher Melanie Dean-Dellatte and students Abigail Minion, Coltrane Paryani, Caylee Carr and Xavier Simpson
6.	Student / Staff Recognition

	<ul style="list-style-type: none"> Rapid City Elementary Dean of Students Mr. Kevin Malbouef recognizing teacher Michelle Zamaïtes and 5th grader Ivaine Amidon
7. Presentations	
	<ul style="list-style-type: none"> a) Matt Rine, Reef Works President b) Three Lakes Association Annual Presentation by students Jaylea Erickson and Courtney Borden
8. Public Communication	
	<ul style="list-style-type: none"> None.
9. Superintendent Update (1) (2) (3) (4) (5) (6)	
	<ul style="list-style-type: none"> State budget (6) KPS Maintenance Pick-Up Truck (6) National Principal's Month (4) (5) National School Lunch Week (10-13 through 10-17) (4) (5) Superintendent Evaluation Schedule (1) (2) (3) (4) (5) (6) INFORMATION in ORANGE FOLDER Teach!Michigan Empowered Weekend in Detroit Update (1) (2) (3) (4) (5) (6) INFORMATION in ORANGE FOLDER LiveWell Kalkaska Annual Report (4) (5) INFORMATION in ORANGE FOLDER
10. Discussion Items	
	a. 2026 Tax Collection Resolution Agreement
	b. Overnight Washington, D.C., Annual Trip
	c. First reading with full board of NEW Board Policy on Voluntary Donations of Services or Projects
	d. Building Level Reports
	e. Closed Session
11. Blazer Board Briefs	
	<p>Resignations and Retirements:</p> <ul style="list-style-type: none"> Robin Bolen, Retired – Have the best retirement! Taylor Riddle, Resigned as Assistant Girls' Basketball Coach Kim Spence, Resigned as Powerlifting Club Coach Jim Vandefifer, Retired – Have an absolute blast!
12. Action Items	
a.	<p>2026 Tax Collection Resolution Agreement</p> <p>Motion by Steve Ordway, support by Mitch Saxton, that the Board of Education adopts the annual, ongoing resolution to collect 2026 summer property taxes, as presented.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Steve Ordway, Mitch Saxton, Chase Stevenson, Dr. Richard Hodgman, Wendy Watson, Mary Scobey and Rachael Birgy</p>

Vision — Inspiring excellence through perseverance, resilience, and individual success.

Mission — Supporting families to build successful students.

b.	<p><i>Overnight Washington, D.C., Annual Trip</i></p> <p>Motion by Dr. Richard Hodgman, support by Chase Stevenson, that the Board of Education approves the overnight Washington, D.C., trip, leaving April 8, 2026, and returning on April 12, 2026, with Mr. Doug Brown as the KPS staff member in charge.</p> <p>Motion Carried 7 to 0.</p>
c.	<p><i>Closed Session</i></p> <p>Motion by Steve Ordway, support by Mary Scobey, that the Board of Education moves to go into closed session to discuss attorney client privileged information, as requested by Superintendent Heitmeyer.</p> <p>Into closed session: 7:12 p.m.</p> <p>Out of closed session: 7:32 p.m.</p> <p>*Nothing resulted from closed session.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Steve Ordway, Mary Scobey, Dr. Richard Hodgman, Mitch Saxton, Chase Stevenson, Wendy Watson and Rachael Birgy</p>
13.	Adjournment
	<p>Motion by Wendy Watson, support by Chase Stevenson, to adjourn.</p> <p>Motion Carried 7 to 0.</p> <p>Time adjourned: 7:32 p.m.</p>