



Kalkaska Public Schools

*Board of Education Regular Meeting – MINUTES
Monday, August 17, 2026*

*Board of Education Room
315 S Coral Street
Kalkaska, MI 49646
5:30 p.m.*

Members Present: Dr. Richard Hodgman, Mitch Saxton, Mary Scobey, Chase Stevenson, Wendy Watson and Steve Ordway

Staff Present: Superintendent, Rick Heitmeyer, Director of Business Services, Jeff Scroggins, Human Resource Director, David Alan Tucker, Dean of Students, Kevin Malbouef and Executive Administrative Assistant, Cari Jo Roberts

Others Present: 2

1.	Call to Order
	The meeting was called to order by Steve Ordway, at 5:30 p.m.
2.	Pledge of Allegiance
3.	Approval of/Amendment to the Agenda
	Motion by Wendy Watson, support by Mary Scobey, to approve the agenda as presented. Motion Carried 6 to 0.
4.	Consent Agenda Items
	Motion by Mary Scobey, support by Chase Stevenson, to approve the following Consent Agenda Items: - Minutes from the regular meeting on July 27, 2026, as presented - Payment of General, Bond, and Athletic fund bills, as presented - Hiring of staff (pending cleared background checks): <i>Professional Staff:</i> - Rita Kirchofer, GSRP Teacher <i>Ancillary Staff:</i> - Sara Waterman, Instructional Paraprofessional, KHS - Caelan Keller, Paraprofessional, RCE Motion Carried 6 to 0.
5.	Public Communication
	Lisa Hawkins
6.	Superintendent Update (1) (2) (3) (4) (5) (6)

	• I Love U Guys training hosted by KPS and KSO (4) (5) • Blazer Bash, August 20, <i>THANK YOU</i> to Wendy and Chase for volunteering! (4) (5) (6) • KAEF Annual Golf Outing August 22 @ 8 a.m. @ Twin Birch Golf Course (flyer in Board packet) (4) (5) (6) • MASB Delegate Assembly – Thursday, October 15 at the Lansing Center, 7:00 p.m., action in September (4) (5) • MASB Fall Annual Leadership Conference (1) (2) (3) (4) (5) (6)
7.	Discussion Items
	a. Support Staff Contract Approval
8.	Blazer Board Briefs
	<i>Resignations and Retirements:</i> • Vicki McGlone, retired at end of 2025-2026 SY • Mitch Vieau, resigned as bus driver
9.	Action Items
a.	<i>Support Staff Contract Approval</i> Motion by Mary Scobey, support by Wendy Watson, that the Board of Education approves the Kalkaska Association of Support Employees contract dated September 1, 2026 to August 31, 2029, as presented and discussed. Motion Carried 6 to 0. Ayes: Mary Scobey, Wendy Watson, Dr. Richard Hodgman, Mitch Saxton, Chase Stevenson and Steve Ordway
10.	Board Updates
	• <i>Glow, Grow, Know</i> • <i>Reminders of upcoming events:</i> • Blazer Bash, please let Cari Jo know if you can help (August 20 @ 4-6pm)! • KAEF Golf Scramble (August 22 @ 8am) • Kalkaska County Library Golf Scramble (September 18 @ 10 am) • First day of school, August 25! Welcome to the 2026-2027 school year!
11.	Adjournment
	Motion by Wendy Watson, support by Dr. Richard Hodgman, to adjourn. Motion Carried 6 to 0. Time adjourned: 5:54 p.m.