



Kalkaska Public Schools

Board of Education Regular Meeting – MINUTES
Monday, February 16, 2026

Kalkaska Public School
315 South Coral Street
Kalkaska, MI 49646
5:30 p.m.

Members Present: Mitch Saxton, Chase Stevenson, Dr. Richard Hodgman, Wendy Watson, Mary Scobey, Steve Ordway and Rachael Birgy

Others Present: Superintendent, Rick Heitmeyer, Director of Business Services, Jeff Scroggins, Human Resource Director, David Alan Tucker, Principals, Staci Short and Laura Gehman, Dean of Students, Kevin Malbouef and executive administrative assistant, Cari Jo Roberts

Others Present: 9

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| 1. Call to Order | |
| | The meeting was called to order by Rachael Birgy, at 5:30 p.m. |
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| 2. Pledge of Allegiance | |
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| 3. Approval of/Amendment to the Agenda | |
| | Motion by Wendy Watson, support by Mitch Saxton, to approve the agenda as amended. *REVISED January 2026 Minutes - Action Item: Naming of the Kalkaska Softball Complex |
| | Motion Carried 7 to 0. |
| 4. Consent Agenda Items | |
| | Motion by Dr. Richard Hodgman, support by Mary Scobey, to approve the following Consent Agenda Items: |
| | <ul style="list-style-type: none"> · Minutes from the regular meeting on January 26, 2026, as corrected – see above · Payment of General, Bond and Athletic fund bills, as presented · Hiring of staff (pending cleared background checks): |
| | <p style="margin-left: 40px;"><i>Ancillary Staff:</i></p> <ul style="list-style-type: none"> · Angela Bromley, KHS Spring Facility Manager · Madison Wilkinson, Varsity Assistant Softball Coach · Anissa Bruso, KMS Softball Coach · Kelsey Tonga, Varsity Assistant Girls' Soccer Coach · Darren Conklin, Head Varsity Football Coach |
| | Motion Carried 7 to 0. |
| 5. Student / Staff Recognition | |
| | <ul style="list-style-type: none"> · Kalkaska High School Principal Mrs. Staci Short recognizing Jonah Weaver and KHS Administrative Assistant, Mary Deb Rabourn |

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| 6. | Public Communication |
| | <ul style="list-style-type: none"> · None. |
| 7. | Superintendent Update (1) (2) (3) (4) (5) (6) |
| | <ul style="list-style-type: none"> · MASB – Congratulations to Mary Scobey on Your Award (4) (5) (6) · Need for Bus Drivers (6) · Teach!Michigan Retreat in May (4) (5) (6) · DSIC – Follow Up Report (1) (2) (3) (4) (5) (6) · Attendance / Truancy – Change in Approach (1) (2) (3) (4) (5) (6) · Planning for 2026-2027 SY (6) · Snow Day Update (4) (5) (6) · Special Education Conversation (1) (2) (3) <ul style="list-style-type: none"> · New IEP Program |
| 8. | Discussion Items |
| | a. Acceptance of Audit (2024-2025) |
| | b. Mid-Year General Fund Amendments |
| | c. Building Level Reports |
| 9. | Blazer Board Briefs |
|  | <p><i>Resignations and Retirements:</i></p> <ul style="list-style-type: none"> · Stephanie Cooper, Food Service Assistant · Daryl Dimon, Varsity Girls' Golf Coach · Katie Wozniak, Elementary Teacher · Angelika Zimmerman, Food Service Assistant |
| 10. | Action Items |
| a. | <p><i>Acceptance of Audit (2024-2025)</i> Motion by Steve Ordway, support by Chase Stevenson, that the Board of Education accepts the 2024-2025 school year financial audit, as presented.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Steve Ordway, Chase Stevenson, Dr. Richard Hodgman, Mitch Saxton, Mary Scobey, Wendy Watson and Rachael Birgy</p> |
| b. | <p><i>General Fund Budget Amendments</i> Motion by Dr. Richard Hodgman, support by Mary Scobey, that the Board of Education approves the 2025-2026 General Fund Budget Amendment resolution, as presented, and thereby adopt the adjusted budget, reflecting \$ 20,915,000 of revenues and \$21,395,000 of expenditures which results in a net reduction of \$480,000 from the fund balance.</p> <p>Motion Carried 7 to 0.</p> |

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| | Ayes: Dr. Richard Hodgman, Mary Scobey, Steve Ordway, Mitch Saxton, Chase Stevenson, Wendy Watson and Rachael Birgy |
| 11. | Adjournment |
| | Motion by Wendy Watson, support by Steve Ordway, to adjourn. Motion Carried 7 to 0. Time adjourned: 6:18 p.m. |