



Kalkaska Public Schools

*Board of Education Regular Meeting – MINUTES
Monday, May 18, 2026*

*Board of Education Room
315 S Coral Street
Kalkaska, MI 49646
5:30 p.m.*

Members Present: Dr. Richard Hodgman, Mary Scobey, Chase Stevenson, Wendy Watson, and Rachael Birgy

Staff Present: Superintendent, Rick Heitmeyer, Human Resource Director, David Alan Tucker, Director of Business Services, Jeff Scroggins, Athletic Director, Jeremy Guggemos, Dean of Students, Kevin Malbouef, Principals, Staci Short and Laura Gehman and Executive Administrative Assistant, Cari Jo Roberts

Others Present: 9

1. Call to Order	
	The meeting was called to order by Rachael Birgy, at 5:30 p.m.
2. Pledge of Allegiance	
3. Approval of/Amendment to the Agenda	
	<p>Motion by Wendy Watson, support by Chase Stevenson, to approve the agenda as amended.</p> <p>** Changes:</p> <ul style="list-style-type: none"> · Added "Football" to Zack Ingersoll, Dean Amos and Gavin Cartmell · Added Shawna Shepard to the tenured teacher list <p>Motion Carried 5 to 0.</p>
4. Consent Agenda Items	
	<p>Motion by Chase Stevenson, support by Mary Scobey, to approve the following Consent Agenda Items:</p> <ul style="list-style-type: none"> · Minutes from the regular meeting on April 20, 2026, as presented · Payment of General, Bond and Athletic fund bills, as presented · Hiring of staff (pending cleared background checks): <ul style="list-style-type: none"> · Karen Reister, KHS Summer School Teacher · Kelly Wodehouse, Rapid City Elementary Teacher · Michelle Zamaites, Rapid City Elementary Teacher · Matt Olds, Girls' Varsity Golf Coach · Violet Porter, 9th Grade Volleyball Coach · Natalee Haver, 7th Grade Volleyball Coach · Joe Bainbridge, Varsity Football Assistant Coach · Zack Ingersoll, Junior Varsity Head Coach · Josh England, Junior Varsity Football Assistant Coach · Dean Amos, Middle School Head Coach · Gavin Cartmell, Middle School Head Coach

	Motion Carried 5 to 0.
5. Student / Staff Recognition	<ul style="list-style-type: none"> Birch Street Elementary and Early Childhood Learning Center Principal, Dr. Arica Zenner, recognizing second grader McKenzie Hershberger and elementary teacher Julie Rodes
6. Teacher Tenure - Presentation	<ul style="list-style-type: none"> Presentation by Mr. David Alan Tucker, Human Resource Director, recognizing Carrie Hall, Dana Monks, Rebecca Muraida, Jeff Ingraham, Heather Day, Gina Dellatte and Melanie Dean-Dellatte
7. Public Communication	<ul style="list-style-type: none"> <i>Persons wishing to address the Board: please fill out the request to address the Board of Education located by the sign-in sheet and give to the Board President.</i>
8. Superintendent Update (1) (2) (3) (4) (5) (6)	<ul style="list-style-type: none"> Teach!Michigan EmpowEd Weekend (1) (2) (3) (4) (5) (6) Graduation Reminders (4) (5) <ul style="list-style-type: none"> May 21 practice will be after breakfast and slideshow, roughly 10 a.m. May 21 report to KHS Auditorium between 6:30 and 6:45 p.m. May 21 graduation begins at 7 p.m. in the HS Gymnasium Data Presentation Reminder – June 8 at 5:30 p.m. (1) (2) (3) Food Service Update (5) (6) Rapid City Elementary Update (1) (2) (3) (4) (5) (6) Open House at Rapid City on May 19, 2026 at (4) (5) (6) 2026-2027 Updated Calendar <i>(calendar in orange folder)</i> (4) (5) (6) KSO Golf Outing – June 19 – Twin Birch Golf Course <i>(information in orange folder)</i> (4) (5) (6) Alternative Education Relocation Update (4) (5) (6)
9. Discussion Items	<ol style="list-style-type: none"> ISD General Fund Annual Resolution Non-Union Contract Extensions Tenure Teacher Acceptance MHSAA Resolution Northwest Education Services Open-Enrollment Approval of the Annual L-4029 Form Building Level Reports
10. Blazer Board Briefs	



Resignations and Retirements:

- *Robyn Czuk, retiring – Rapid City Elementary Secretary*
- *Nate DeJong, resigning – High School Math Teacher*
- *Madonna Kapcia, retiring– Rapid City Paraprofessional*
- *Bryan Hawkins, resigning – Middle School Social Studies Teacher*
- *Eric Wilde, resigning – Varsity Boys’ Head Basketball*

11. Action Items

a. *ISD General Fund Annual Resolution*

Motion by Mary Scobey, support by Dr. Richard Hodgman, that the Board of Education approves the 2026-2027 Northwest Education Services General Fund Operating budget, as presented and discussed.

Motion Carried 5 to 0.

Ayes: Mary Scobey, Dr. Richard Hodgman, Chase Stevenson, Wendy Watson and Rachael Birgy

b. *Non-Union Contract Extensions*

Motion by Wendy Watson, support by Mary Scobey that the Board of Education approves the one year addition year (2027-2028) to the following non-union contracts:

- **Central Office:** Jeff Scroggins, David Tucker and Cari Jo Roberts
- **Building Principals:** Staci Short, Ryan Moore, Arica Zenner, Laura Gehman and Aaron Ostrander
- **Athletic Director:** Jeremy Guggemos
- **Building Behavior Supports:** Taren Moses and Daryl Dimon
- **Secretaries:** Mary Deb Rouborn, Linda Colvin, Traceen Dimon, Melissa Patnode, Nicole Torrey, Sandy Kittle, Monica Crawford-Heiser
- **Maintenance Director:** Rob Reese
- **Preschool Teachers:** Angela Bromley, Peggy Schaub, Melanie Potvin, Taylor Kruger, Megan Jordan and Samantha Wagner

Motion Carried 5 to 0.

Ayes: Wendy Watson, Mary Scobey, Dr. Richard Hodgman, Chase Stevenson and Rachael Birgy

c. *Superintendent Contract Extension*

Motion by Chase Stevenson, support by Wendy Watson, that the Board of Education approves the one year addition year (2029-2030) to the following non-union contract:

- **Superintendent:** Rick Heitmeyer

Motion Carried 5 to 0.

Ayes: Chase Stevenson, Wendy Watson, Dr. Richard Hodgman, Mary Scobey and Rachael Birgy

d. *Tenure Teacher Acceptance*

Motion by Dr. Richard Hodgman, support by Mary Scobey that the Board of Education accepts the tenured teachers, as presented.

	Motion Carried 5 to 0.
e.	<p><i>MHSAA Resolution</i> Motion by Wendy Watson, support by Mary Scobey, that the Board of Education approves the MHSAA Membership Resolution beginning August 1, 2026 through July 31, 2027, as presented.</p> <p>Motion Carried 5 to 0.</p> <p>Ayes: Wendy Watson, Mary Scobey, Dr. Richard Hodgman, Chase Stevenson and Rachael Birgy</p>
f.	<p><i>Inter – District Cooperative Open Enrollment Agreement 2026-29</i> Motion by Chase Stevenson, support by Mary Scobey, that the Board of Education approves the participation of the Inter-District Cooperative Open Enrollment Agreement 2026-2029 of non-resident students, as presented and discussed.</p> <p>Motion Carried 5 to 0.</p> <p>Ayes: Chase Stevenson, Mary Scobey, Dr. Richard Hodgman, Wendy Watson and Rachael Birgy</p>
g.	<p><i>Approval of the Annual L-4029 Form</i> Motion by Dr. Richard Hodgman, support by Wendy Watson, that the Board of Education approves the resolution for the acceptance of the 2026-2027 tax appropriation in the annual L-4029, as presented.</p> <p>Motion Carried 5 to 0.</p> <p>Ayes: Dr. Richard Hodgman, Wendy Watson, Mary Scobey, Chase Stevenson and Rachael Birgy</p>
12.	Adjournment
	<p>Motion by Wendy Watson, support by Chase Stevenson, to adjourn.</p> <p>Motion Carried 5 to 0.</p> <p>Time adjourned: 6:02 p.m.</p>