



# Kalkaska Public Schools

*Board of Education Regular Meeting – Agenda  
Monday, October 19, 2026*

*Board of Education Room  
315 S Coral Street  
Kalkaska, MI 49646  
5:30 p.m.*

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| 1. | <b>Call to Order</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|    | The meeting was called to order by _____, at _____ p.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 2. | <b>Pledge of Allegiance</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3. | <b>Approval of/Amendment to the Agenda</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|    | <i>Recommended Motion:</i><br>Motion by _____, support by _____, to approve the agenda as presented/amended.<br><br>Motion (Carried/Failed) _____ to _____.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 4. | <b>Consent Agenda Items</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|    | <i>Recommended Motion:</i><br>Motion by _____, support by _____, to approve the following Consent Agenda Items: <ul style="list-style-type: none"><li>• Minutes from the regular meeting on September 21, as presented</li><li>• Payment of General, Bond, and Athletic fund bills, as presented</li><li>• Hiring of staff (pending cleared background checks):<br/><br/><i>Professional Staff:</i><ul style="list-style-type: none"><li>• Robin Lenhart, Payroll, Benefits and Human Resource Specialist</li></ul><i>Ancillary Staff:</i><ul style="list-style-type: none"><li>• Robert Brandt, 8<sup>th</sup> Grade Boys' Basketball Coach</li><li>• Brock Harrison, One on One Paraprofessional, BSE</li></ul></li></ul> Motion (Carried/Failed) _____ to _____. |
| 5. | <b>Student / Staff Recognition</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|    | <ul style="list-style-type: none"><li>• Rapid City Elementary Dean of Students, Mr. Kevin Malbouef, recognizing students, Greytan Briegel and Easton Bassett and teachers, Kelly Wodehouse and Michelle Zamaite</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 6. | <b>Audit Presentation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|    | <ul style="list-style-type: none"><li>• 2025-2026 school year audit presentation by UHY CPA, Connie Underhill</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

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| 7.                                                                                  | Public Communication                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                                                                     | <ul style="list-style-type: none"> <li>Persons wishing to address the Board: please fill out the request to address the Board of Education located by the sign-in sheet and give to the Board President.</li> </ul>                                                                                                                                                                                                                                                                                                                                                               |
| 8.                                                                                  | Superintendent Update (1) (2) (3) (4) (5) (6)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                                                                     | <ul style="list-style-type: none"> <li>31aa Funds (4) (5) (6)</li> <li>Get Schools Cooking Interview – Chef Ann Grant Application (4) (5) (6)</li> <li>Superintendent’s Retreat TOPICS:               <ul style="list-style-type: none"> <li>Scholarships Granting Organization (6)</li> <li>Law Update (5) (6)</li> <li>Board Relations (1) (2) (3) (4) (5) (6)</li> </ul> </li> <li>National School Lunch Week – October 12-16 – Thank YOU! (1) (2) (3) (4) (5) (6)</li> <li>National Principal’s Month – YOU are appreciate beyond measure! (1) (2) (3) (4) (5) (6)</li> </ul> |
| 9.                                                                                  | Discussion Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                                                                     | <ul style="list-style-type: none"> <li>a. 2027 Tax Collection Resolution Agreement</li> <li>b. Kalkaska Alternative Program Handbook Approval</li> <li>c. Overnight Washington, D.C. Annual Trip</li> <li>d. Acceptance of Generous Donations</li> <li>e. Section 31aa Funding</li> <li>f. Building Level Reports</li> <li>g. Closed Session</li> </ul>                                                                                                                                                                                                                           |
| 10.                                                                                 | Blazer Board Briefs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|  | <b>Resignations and Retirements:</b> <ul style="list-style-type: none"> <li>Paige Fisher, Paraprofessional</li> <li>Andy Bratton, Middle School Boys’ Basketball Coach</li> <li>Anastasia Weatherholt, Transportation Supervisor</li> </ul>                                                                                                                                                                                                                                                                                                                                       |
| 11.                                                                                 | Action Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| a.                                                                                  | <p><b>Recommended Motion: 2027 Tax Collection Resolution Agreement</b></p> <p>Motion by _____, support by _____, that the Board of Education adopts the annual, ongoing resolution to collect 2027 property taxes, as presented.</p> <p>Motion (Carried/Failed) _____ to _____.</p> <p>***A Roll Call Vote is Required***</p> <p>Doc: Y / N, Steve: Y / N, Mitch: Y / N, Mary: Y / N, Chase: Y / N, Wendy: Y / N, Rachael: Y / N</p>                                                                                                                                              |
| b.                                                                                  | <p><b>Recommended Motion: Kalkaska Alternative Program Handbook Approval</b></p> <p>Motion by _____, support by _____, that the Board of Education approves the Kalkaska Alternative Program (KAP) handbook, as discussed and presented.</p> <p>Motion (Carried/Failed) _____ to _____.</p>                                                                                                                                                                                                                                                                                       |

Vision — Inspiring excellence through perseverance, resilience, and individual success.

Mission — Supporting families to build successful students.

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| c.  | <p><b>Recommended Motion: <i>Overnight Washington, D.C. Annual Trip</i></b></p> <p>Motion by _____, support by _____, that the Board of Education approves the overnight Washington, D.C., trip, departing on Wednesday, April 7, 2027, and returning on Sunday, April 11, 2027, with Mr. Doug Brown as the KPS staff member in charge.</p> <p>Motion (Carried/Failed) _____ to _____.</p>                                                                                |
| d.  | <p><b>Recommended Motion: <i>Acceptance of Generous Donation</i></b></p> <p>Motion by _____, support by _____, that the Board of Education accepts the very generous donations from Elite Steel Buildings and Mid-West Builders, LLC, to be used for our developing KHS woodshop class.</p> <p>Motion (Carried/Failed) _____ to _____.</p>                                                                                                                                |
| e.  | <p><b>Recommended Motion: <i>Section 31aa Funding</i></b></p> <p>Motion by _____, support by _____, that the Board of Education moves to accept the Thrun-provided Resolution A: Opt-In Waiver, as presented and discussed.</p> <p>Motion (Carried/Failed) _____ to _____.</p> <p>***A Roll Call Vote is Required***</p> <p>Doc: Y / N, Steve: Y / N, Mitch: Y / N, Mary: Y / N, Chase: Y / N, Wendy: Y / N, Rachael: Y / N</p>                                           |
| f.  | <p><b>Recommended Motion: <i>Acceptance of Audit</i></b></p> <p>Motion by _____, support by _____, that the Board of Education accepts the 2025-2026 school year financial audit, as presented.</p> <p>Motion (Carried/Failed) _____ to _____.</p>                                                                                                                                                                                                                        |
| g.  | <p><b>Recommended Motion: <i>Closed Session</i></b></p> <p>Motion by _____, support by _____, that the Board of Education moves to go into closed session to discuss Superintendent Heitmeyer's evaluation, as requested by Superintendent Heitmeyer.</p> <p>Motion (Carried/Failed) _____ to _____.</p> <p>***A Roll Call Vote is Required***</p> <p>Doc: Y / N, Steve: Y / N, Mitch: Y / N, Mary: Y / N, Chase: Y / N, Wendy: Y / N, Rachael: Y / N</p>                 |
| 12. | <b>Board Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|     | <ul style="list-style-type: none"> <li>• <i>Glow, Grow, Know</i> <ul style="list-style-type: none"> <li>• Shout out to Board member Wendy Watson</li> <li>• Thank you Chase Stevenson for participating on the hiring committee search for a new Payroll, Benefits and Human Resource Specialist</li> </ul> </li> <li>• <i>Reminders of upcoming events:</i> <ul style="list-style-type: none"> <li>• Transportation Director / Mechanic Committee</li> </ul> </li> </ul> |
| 13. | <b>Adjournment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

Motion by \_\_\_\_\_, support by \_\_\_\_\_, to adjourn.

Motion (Carried/Failed) \_\_\_\_\_ to \_\_\_\_\_.

Time adjourned: \_\_\_\_\_