



Kalkaska Public Schools

Board of Education Annual Budget Hearing and Regular Meeting –

MINUTES

Monday, June 22, 2026

*Kalkaska Public School
315 South Coral Street
Kalkaska, MI 49646
5:00 p.m.*

Members Present: Steve Ordway, Mary Scobey, Wendy Watson, Chase Stevenson and Rachael Birgy

Staff Present: Superintendent, Rick Heitmeyer, Director of Business Services, Jeffrey Scroggins, Dean of Students, Kevin Malbouef and Executive Administrative Assistant, Cari Jo Roberts

Others Present: 2

1. Call to Order	
	The meeting was called to order by Rachael Birgy, at 5:00 p.m.
2. Pledge of Allegiance	
3. Approval of/Amendment to the Agenda	
	Motion by Wendy Watson, support by Chase Stevenson, to approve the agenda as amended. *Changed Madison Wilkinson from GSRP to 5 th grade teacher at KUE Motion Carried 5 to 0.
4. Public Communication	
	None.
5. Discussion Items	
a.	2025-2026 General and Food Service Fund Year-End and Student Activity Budget Amendments
b.	2026-2027 Original General and Food Service Fund and Student Activity Budgets
6. Closing of Public Hearing	
	Motion by Chase Stevenson, support by Mary Scobey, to close the Public Hearing. Motion Carried 5 to 0. Time closed: 5:20 p.m.
7. Consent Agenda Items	
	Motion by Mary Scobey, support by Wendy Watson, to approve the following Consent Agenda Items: - Minutes from the regular meeting on May 18, 2026 and special meeting on June 8, 2026, as presented - Payment of General, Bond and Athletic fund bills, as presented - Hiring of Staff (pending cleared background checks)

	<i>Professional Staff:</i> - Adam Wojdan, 7th Grade Social Studies – KMS - Zachary Ingersoll, Face to Face Teacher – KAP - Kelsea Creighton, 4th Grade Teacher – KUE - Rachel Warns, Chemistry/Physics Teacher – KHS - Geri Conner, Extended School Year Teacher – KUE - Madison Wilkinson, GSRP Preschool Teacher – ECLC <i>Ancillary Staff:</i> - Kaitlyn Wakefield, Administrative Assistant – KUE - Brittany Wilson, Administrative Assistant – RCE - Jessica Hearn, Administrative Assistant – ECLC <i>Athletic Staff:</i> - Steve Porter, Varsity Football Assistant Coach - Pete Shetler, Head Varsity Boys’ Basketball Coach - Marlin Starkey, Varsity Football Assistant Coach - Madison Wilkinson, Head JV Girls’ Basketball Coach - Carter England, JV Football Assistant Coach <i>Summer Movement:</i> - Bobbie Gates, Summer Head Cook – BSE - Stephanie Koch, Summer Assistant Cook – BSE - Tammy Seaman, Summer Assistant Cook - BSE - Debbie Ramsey, Summer Head Cook – RCE - Michelle Smith, Lead Teacher, Summer Day Camp Program - Kristina Allen, Lead Teacher, Summer Day Camp Program - Cheyenne Dake, Lead Teacher, Summer Day Camp Program - Jessica Ford, Lead Teacher, Summer Day Camp Program - Helene Mohyla, Lead Teacher, Summer Day Camp Program - Peggy Schaub, Coordinator, Summer Day Camp Program Motion Carried 5 to 0.
8.	Superintendent Update (1) (2) (3) (4) (5) (6)
	- Blazer Bash (1) (2) (3) (4) (5) (6) - Sheriff’s Department golf outing update (4) (5) (6) - Teach!Michigan (1) (2) (3) (4) (5) (6) - Alternative education location update (1) (2) (3) (4) (5) (6)
9.	Discussion Items
a.	2025 - 2026 General Fund, Food Service and Student Activity Budget Amendments
b.	2026 - 2027 Original General Fund, Food Service and Student Activity Budgets

c.	Overnight Trip – Middle School Football
d.	Lease Agreement – Relocation of Kalkaska Alternative Program (KAP)
e.	Approval of Bollard Purchase and Installation
f.	Future Bond Project Update
g.	Possible Headlee Override Vote Timing
10. Blazer Board Briefs	
	<i>Resignations and Retirements:</i> • Taren Moses, JV Girls' Basketball Coach • Zach Ingersoll, JV Head Football Coach • Chelsea Bassett, Elementary Teacher • Joe Bainbridge, Varsity Assistant Football Coach • Emily Koski, Varsity Assistant Volleyball Coach
11. Action Items	
a.	<i>2025 - 2026 General Fund Year-End Budget Amendments</i> Motion by Chase Stevenson, support by Mary Scobey, that the Board approves the <i>2025 - 2026 General Fund Budget Amendment</i> resolution, as presented, and thereby adopts the adjusted budget, reflecting \$20,970,000 of revenues and \$21,510,000 of expenditures which results in a net reduction of \$540,000 to the fund balance. Motion Carried 5 to 0. Ayes: Chase Stevenson, Mary Scobey, Steve Ordway, Wendy Watson and Rachael Birgy
b.	<i>2026 - 2027 General Fund Budget</i> Motion by Chase Stevenson, support by Steve Ordway, that the Board approves the <i>2026 - 2027 General Fund Budget</i> resolution, as presented, reflecting \$21,052,000 of revenues and \$21,522,000 of expenditures which results in net reduction of \$470,000 from the fund balance. Motion Carried 5 to 0. Ayes: Chase Stevenson, Steve Ordway, Mary Scobey, Wendy Watson and Rachael Birgy
c.	<i>2025 - 2026 Food Service Year-End Budget Amendments</i> Motion by Wendy Watson, support by Steve Ordway, that the Board approves the <i>2025 - 2026 Food Service Budget Amendment</i> resolution and thereby adopts the adjusted budget, as presented, reflecting \$1,283,000 of revenues and \$1,262,000 of expenditures which results in net addition of \$21,000 to the fund balance. Motion Carried 5 to 0. Ayes: Wendy Watson, Steve Ordway, Mary Scobey, Chase Stevenson and Rachael Birgy
d.	<i>2026 - 2027 Food Service Budget</i>

	Motion by Steve Ordway, support by Mary Scobey, that the Board approves the <i>2026 - 2027 Food Service Budget</i> resolution, as presented, reflecting \$1,305,000 of revenues and \$1,325,000 of expenses which results in a reduction of \$20,000 from the fund balance. Motion Carried 5 to 0. Ayes: Steve Ordway, Mary Scobey, Wendy Watson, Chase Stevenson and Rachael Birgy
e.	<i>2025 - 2026 Student Activity Year-End Budget Amendments</i> Motion by Wendy Watson, support by Steve Ordway, that the Board approves the <i>2025 - 2026 Student Activity Budget Amendment</i> resolution and thereby adopts the adjusted budget, as presented, reflecting \$397,000 of revenues and \$295,000 of expenditures which results in a net addition of \$102,000 to the fund balance. Motion Carried 5 to 0. Ayes: Wendy Watson, Steve Ordway, Mary Scobey, Chase Stevenson and Rachael Birgy
f.	<i>2026 -2027 Student Activities Fund</i> Motion by Mary Scobey, support by Chase Stevenson, that the Board approves the <i>2026 - 2027 Student Activities Fund</i> resolution, as presented, reflecting \$397,000 of revenues and \$397,000 of expenditures which results \$0 to or from the fund balance. Motion Carried 5 to 0. Ayes: Mary Scobey, Chase Stevenson, Steve Ordway, Wendy Watson and Rachael Birgy
g.	<i>Overnight Trip – KMS Football</i> Motion by Steve Ordway, support by Wendy Watson, that the Board of Education approves the overnight trip for the middle school football team to camp on Dorman Road (team member’s property) as requested by head coach, Dean Amos, as presented. Motion Carried 5 to 0. Ayes: Steve Ordway, Wendy Watson, Mary Scobey, Chase Stevenson and Rachael Birgy
h.	<i>Lease Agreement – Kalkaska Alternative Program</i> Motion by Chase Stevenson, support by Steve Ordway, that the Board of Education approves the one-year property and building lease of the 405 E Dresden Street, Kalkaska, MI. building, for the purpose of the Kalkaska Alternative Program from the Kalkaska Area Education Foundation, as discussed and presented. Motion Carried 5 to 0. Ayes: Chase Stevenson, Steve Ordway, Mary Scobey, Wendy Watson and Rachael Birgy
i.	<i>Purchase and Installation of Bollards</i>

	Motion by Wendy Watson, support by Mary Scobey, that the Board of Education approves the purchase and installation of bollards for each building, purchased from Tim's Concrete Services, not to exceed \$19,715, as discussed and presented. Motion Carried 5 to 0.
12.	Board Updates
	· <i>Glow, Grow, Know</i> · <i>Reminders of upcoming events</i>
13.	Action Item
a.	Motion by Steve Ordway, support by Wendy Watson, that the Board of Education goes into closed session to discuss the Superintendent's Evaluation. <i>*Action Items 13b. is the result of closed session</i> Motion Carried 5 to 0. Time Start: 5:54 p.m. Time End: 6:51 p.m. Ayes: Steve Ordway, Wendy Watson, Mary Scobey, Chase Stevenson and Rachael Birgy
b.	<i>Superintendent Evaluation</i> Motion by Chase Stevenson, support by Steve Ordway, that the Board of Education collectively agrees on an <i>EFFECTIVE</i> rating for Superintendent Heitmeyer. Motion Carried 5 to 0. Ayes: Chase Stevenson, Steve Ordway, Mary Scobey, Wendy Watson and Rachael Birgy
14.	Adjournment
	Motion by Steve Ordway, support by Mary Scobey, to adjourn. Motion Carried 5 to 0. Time adjourned: 6:53 p.m.