



# Kalkaska Public Schools

## Board of Education *SPECIAL Meeting – MINUTES*

Monday, June 8, 2026

Board of Education Room  
315 South Coral Street  
Kalkaska, MI 49646

Members Present: Steve Ordway, Mary Scobey, Wendy Watson, Dr. Richard Hodgman, Chase Stevenson, Mitch Saxton and Rachael Birgy

Staff Present: Superintendent, Rick Heitmeyer, Human Resource Director, David Alan Tucker, Director of Business Services, Jeff Scroggins, Principals, Staci Short, Laura Gehman, Ryan Moore, Arica Zenner and Aaron Ostrander, Dean of Students, Kevin Malbouef and Executive Administrative Assistant, Cari Jo Roberts

Others Present: 2

<b>1. Call to Order</b>	
	The meeting was called to order by Rachael Birgy, at 5:30 p.m.
<b>2. Pledge of Allegiance</b>	
<b>3. Approval of/Amendment to the Agenda</b>	
	Motion by Chase Stevenson, support by Mary Scobey, to approve the agenda as amended. <i>**added boys' varsity basketball overnight trip</i>
	Motion Carried 7 to 0.
<b>4. Public Communication - Persons Wishing to Address the Board</b>	
	None.
<b>5. Discussion Items</b>	
	<ul style="list-style-type: none"><li>· Food Service Director Contract</li><li>· Building Level Data Presentation</li></ul>
<b>6. Action Items</b>	
<b>a.</b>	Motion by Steve Ordway, support by, Dr. Richard Hodgman, that the Board of Education approves the two-year contract with Olivia Chapman as our KPS Food Service Director, as discussed.  Motion Carried 7 to 0.  Ayes: Steve Ordway, Dr. Richard Hodgman, Mitch Saxton, Mary Scobey, Chase Stevenson, Wendy Watson and Rachael Birgy
<b>b.</b>	Motion by Chase Stevenson, support by Steve Ordway, that the Board of Education approves the boys' varsity basketball overnight trip to Sault Ste. Marie, departing on June 20 and returning on June 21, chaperoned by boys' varsity head coach, Pete Shetler, as presented.

	Motion Carried 7 to 0.
<b>7. Adjournment</b>	
	Motion by Steve Ordway, support by Chase Stevenson, to adjourn.  Motion Carried 7 to 0.  Time adjourned: 6:47 p.m.