



Kalkaska Public Schools

POSTING/Employment Opportunity

June 26, 2018

Social Worker – High School

2018-2019 School Year

Qualification Requirements

- This position requires a Bachelor's degree from a four-year college or university in Social Work, Psychology, or Education. Master's degree preferred.
- This position requires one to five years related experience in a school or special education.
- Certificates, Licenses, or Registrations: Must hold a valid Michigan Social Worker's License.

Essential Duties and Responsibilities

- Identifies and assesses academic problems through analysis of factors impinging on student adjustments including factors in the home, school, and community.
- Completes psychosocial assessments to assist in the determination of special education services and therapeutic strategy.
- Provides crisis intervention strategies and social work case management for students and families.
- Conducts staff development sessions on behavioral-emotional-environmental issues affecting student participation in the learning process.
- Serves as a liaison between families and the school to positively promote collaborative processes in educational planning for students by encouraging parent/guardian participation in the school setting.
- Participate in planning and implementing prevention programs to address the social and affective needs of students.
- Provide direct services through a variety of methods (e.g. classroom presentations, co-teaching in general education settings and in-services to staff/parents) as needed.
- Establish and monitor the necessary caseloads, procedures, and resources to manage Social Worker services to students/staff and work cooperatively to accomplish the goals of the school.
- Maintains required clinical records and submits appropriate documents for reporting.
- Serves on both school-based and system-wide committees to address education issues, adjustment problems, safety issues and program development for students.
- Implement appropriate and alternative ways to monitor and assess the effectiveness of interventions and individual student process toward goals.
- Performs special assignments as directed by the Superintendent.
- All other duties assigned by the building principal.
- Regular and reliable attendance.
- The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District.
- Knowledge of Restorative Practice and Trauma-Informed Schools as a means of positive relationship-building preferred.

Salary and Benefits	Determined by the contract.	
Deadline	3:00 p.m. on July 10, 2018 or until filled	
Method of Application	Persons who are interested in this position should submit letters of interest, resume, credentials/certification and list of references to:	
	Terry Starr Kalkaska Public Schools 315 South Coral Street Kalkaska, MI 49646	Or electronically as ONE document to: jobs@kpschools.com
Contact Information	Please direct questions to Terry Starr at e-mail tstarr@kpschools.com .	
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