



Kalkaska Public Schools

Posting / Employment Opportunity

October 26, 2021

EXTERNAL Freshman Boys' Basketball Coach

2021-2022 School Year

Qualification Requirements	• This position requires knowledge equivalent to that which normally would be acquired through the completion of a High School Diploma or GED.	
Essential Duties and Responsibilities	<p>Required:</p> <ul style="list-style-type: none">• Ability to teach fundamental skills and team concepts of basketball• Plan, organize, and execute off-season, summer, and pre-season training and preparation programs• Willing to help a complete program including youth, middle school, and high school programs.• Ability to interact with student-athletes of different ages and basketball skill levels in a positive and professional manner• Motivate and mentor student-athletes• Must promote school spirit• Create a safe, positive and appropriate environment that is conducive to learning• Maintain an open line of communication with parents, student-athletes, and community, and provide appropriate information• Ability to work collaboratively with all members of the staff, students and parents• The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District. <p>Preferred:</p> <ul style="list-style-type: none">• Previous coaching experience• Strong writing and computer skills• Supervisory and sports management experience	
Deadline	3:00 on November 8, 2021 or until filled	
Method of Application	Persons who are interested in this position should submit letters of interest, resume, credentials/certification and list of references to:	
	Rick Heitmeyer Kalkaska Public Schools 315 South Coral Street Kalkaska, MI 49646	Or electronically as ONE document to: jobs@kpschools.com
Contact Information	Please direct questions to Rick Heitmeyer via email at rheitmeyer@kpschools.com.	

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The following person is designated to handle inquiries regarding the non-discrimination policies of the District or to address any complaint of discrimination: Superintendent, Kalkaska Public Schools, 315 S. Coral, Kalkaska, MI 49646; 231-258-9109