



Kalkaska Public Schools

*Posting / Employment Opportunity
September 7, 2023*

EXTENAL 1-2 Split Elementary Teacher – Rapid City

Position Begins: 2023-2024 SY

Qualification Requirements	<ul style="list-style-type: none"> • Minimum of bachelor’s degree from an accredited college or university, ZG or ZC preferred. • Multiple endorsements preferred. • Experience is preferred but not required. • Must hold or be eligible for a Michigan Teaching Certificate. • Must be highly qualified.
Essential Duties and Responsibilities	<ul style="list-style-type: none"> • Set goals for student achievement supported by a viable curriculum and the building school improvement plan. • Serve as an advocate for students’ diverse needs. • Serve as a role model through actions and behaviors. • Select and use a variety of instructional materials to stimulate learning and meet the needs of all students. • Demonstrate knowledge of subject matter and the common core standards. • Develop and administer formative and summative tests, use multiple tools to assess student learning on an ongoing basis, and plan / alter daily instruction to meet group and individual needs. • Collaborate with fellow teachers to create a data-driven, learner-centered, friendly and safe environment. • Maintain order within the classroom and school with proactive classroom management and a well-organized, rigorous learning environment. • Monitor students in a variety of educational environments (e.g. classroom, school grounds, hallways, restrooms, field trips, etc.) for the purpose of providing a safe and positive learning environment. • Maintain professionalism when interacting with students, parents, community, community agencies and colleagues. • Maintain accurate records of student performance and attendance on a regular and consistent basis, and communicate effectively with students and their parents. • Possess strong motivational skills and willingness to be flexible and adapt to changing priorities and new initiatives. • Maintain regular and reliable attendance. • Perform other duties as assigned.
Salary and Benefits	<p>Commensurate with experience and determined by the contract. Kalkaska Public Schools will grant previous experience up to Step 15.</p>



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Deadline	3:00 p.m. on September 20, 2023 or until filled	
Method of Application	Persons who are interested in this position should submit a letter of interest, resume, credentials/certification and list of references to:	
	Rick Heitmeyer Kalkaska Public Schools 315 South Coral Street Kalkaska, MI 49646	Or electronically as ONE PDF document to: jobs@kpschools.com
Contact Information	Please direct questions to Rick Heitmeyer at e-mail rheimeyer@kpschools.com .	

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The following person is designated to handle inquiries regarding the non-discrimination policies of the District or to address any complaint of discrimination: Superintendent, Kalkaska Public Schools, 315 S. Coral, Kalkaska, MI 49646; 231-258-9109