



# Kalkaska Public Schools

Posting / Employment Opportunity

May 3, 2023

## EXTERNAL JV Volleyball Coach

2023-2024 School Year

<b>Qualification Requirements</b>	<ul style="list-style-type: none"> <li>This position requires knowledge equivalent to that which normally would be acquired through the completion of a High School Diploma or GED.</li> </ul>			
<b>Essential Duties and Responsibilities</b>	<p><b>Required:</b></p> <ul style="list-style-type: none"> <li>Ability to teach fundamental skills and team concepts of volleyball</li> <li>Plan, organize, and execute off-season, summer, and pre-season training and preparation programs</li> <li>Willing to help a complete program including youth, middle school, and high school programs</li> <li>Ability to interact with student-athletes of different ages and volleyball skill levels in a positive and professional manner</li> <li>Motivate and mentor student-athletes</li> <li>Must promote school spirit</li> <li>Create a safe, positive and appropriate environment that is conducive to learning</li> <li>Maintain an open line of communication with parents, student-athletes, and community, and provide appropriate information</li> <li>Ability to work collaboratively with all members of the staff, students and parents</li> <li>The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District</li> </ul> <p><b>Preferred:</b></p> <ul style="list-style-type: none"> <li>Previous coaching experience</li> <li>Strong writing and computer skills</li> <li>Supervisory and sports management experience</li> </ul>			
<b>Deadline</b>	3:00 p.m. on May 16, 2023 or until filled			
<b>Method of Application</b>	<p>Persons who are interested in this position should submit letters of interest, resume, credentials/certification and list of references to:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%; vertical-align: top;">           Rick Heitmeyer            Kalkaska Public Schools            315 South Coral Street            Kalkaska, MI 49646         </td> <td style="width: 40%; vertical-align: top;">           Or electronically as <b>ONE PDF</b> document to: jobs@kpschools.com         </td> </tr> </table>		Rick Heitmeyer Kalkaska Public Schools 315 South Coral Street Kalkaska, MI 49646	Or electronically as <b>ONE PDF</b> document to: jobs@kpschools.com
Rick Heitmeyer Kalkaska Public Schools 315 South Coral Street Kalkaska, MI 49646	Or electronically as <b>ONE PDF</b> document to: jobs@kpschools.com			
<b>Contact Information</b>	Please direct questions to Rick Heitmeyer via email at rheitmeyer@kpschools.com.			

The Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identity), disability, age, height, weight, marital or family status, religion, military status, ancestry, genetic information or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities.

The following person is designated to handle inquiries regarding the non-discrimination policies of the District or to address any complaint of discrimination: Superintendent, Kalkaska Public Schools, 315 S. Coral, Kalkaska, MI 49646; 231-258-9109