



Kalkaska Public Schools

Posting / Employment Opportunity

November 21, 2023

EXTERNAL Varsity Boys' Golf Coach

2023-2024 School Year

Qualification Requirements	• This position requires knowledge equivalent to that which normally would be acquired through the completion of a High School Diploma or GED.	
Essential Duties and Responsibilities	<p>Required:</p> <ul style="list-style-type: none">• Previous successful Varsity coaching experience.• Plan, organize, and execute off-season, summer, and pre-season training and preparation programs, this includes recruiting new players on a year round basis.• Ability to teach offensive and defensive strategies to develop a team concept of golf.• Willing to lead a complete program including youth, middle school, and high school programs.• Ability to interact with student-athletes of different ages and golf skill levels in a positive and professional manner.• Motivate and mentor student-athletes.• Create a safe, positive, and appropriate environment that is conducive to learning.• Maintain communication with parents, student-athletes, and community, including giving up-to-date information regarding practice/game schedules.• Celebrate student success through record taking, social media, and the proper reporting to local media and affiliated groups.• The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District. <p>Preferred:</p> <ul style="list-style-type: none">• Previous varsity coaching experience• Strong writing and computer skills• Supervisory and sports management experience	
Deadline	3:00pm on December 6, 2023 or until filled.	
Method of Application	Persons who are interested in this position should submit letters of interest, resume, credentials/certification and list of references to:	
	Bryan Hawkins Kalkaska Public Schools 315 South Coral Street Kalkaska, MI 49646	Or electronically as ONE PDF document to: athletics@kpschools.com
Contact Information	Please direct questions to Bryan Hawkins via email at bhawkins@kpschools.com.	
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The following person is designated to handle inquiries regarding the non-discrimination policies of the District or to address any complaint of discrimination: Superintendent, Kalkaska Public Schools, 315 S. Coral, Kalkaska, MI 49646; 231-258-9109