Kalkaska Public Schools

Posting / Employment Opportunity

October 29, 2026

High School Social Studies Teacher
2026-2027 SY

Qualification Requirements

- Minimum of bachelor's degree from an accredited college or university with Social Studies endorsement preferred, CQ or RI/RA
- Multiple endorsements preferred.
- Experience is preferred by not required.
- Must hold or be eligible for a Michigan Teaching Certificate.
- Must be highly qualified.

Duties and Responsibilities

Required:

- Set goals for student achievement supported by a viable curriculum and the building school improvement plan.
- Work collaboratively with colleagues to ensure student success.
- Serve as an advocate for students' diverse needs.
- Serve as a role model through actions and behaviors.
- Plan daily instructional activities for all students based upon individual students and their needs.
- Select and use a variety of instructional materials to stimulate learning and meet the needs of all students.
- Demonstrate knowledge of subject matter and the common core standards.
- Develop and administer formative and summative tests, use multiple tools to assess student learning on an ongoing basis, and alter instruction to meet group and individual needs.
- Collaborate with fellow teachers to create a data-driven, learner-centered, friendly and safe environment.
- Maintain order within the classroom and school with proactive classroom management and a well-organized, rigorous learning environment.
- Monitor students in a variety of educational environments (e.g. classroom, school grounds, hallways, restrooms, field trips, etc.) for the purpose of providing a safe and positive learning environment.
- Maintain professionalism when interacting with students, parents, community, community agencies and colleagues.
- Maintain accurate records of student performance and attendance on a regular and consistent basis, and communicate effectively with students and their parents.
- Stay abreast of current educational trends and best practices as these relate to classroom instruction and effective schools.
- Utilize a curriculum that reflects the diverse educational, cultural and linguistic backgrounds of the students served.

- Develop professional relationships with other agencies and programs. Establish and communicate clear objectives for all learning activities.
- Observe and evaluate student's performance.
- Possess strong motivational skills and willingness to be flexible and adapt to changing priorities and new initiatives.
- Maintain regular and reliable attendance.
- Perform other duties as assigned.
- Incorporate and model appropriate use of technology to support instruction and student learning.

This document is intended to describe the general nature and level of the work performed by those assigned to this job. This is not an exhaustive list of all duties and responsibilities. Administration reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

Compensation

Determined by the KEA contract.

Deadline

3 p.m. on November 4, 2026 or until filled.

Application Process

Persons interested in this position should submit letters of interest, resume, credentials/certification and list of references in ONE PDF document to: jobs@kpschools.com.

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The following person is designated to handle inquiries regarding the non-discrimination policies of the District or to address any complaint of discrimination: Superintendent, Kalkaska Public Schools, 315 S. Coral, Kalkaska, MI 49646; 231-258-9109