



Kalkaska Public Schools

Posting / Employment Opportunity

January 6, 2026

*Varsity Head Football Coach
2025-2026 SY*

Qualification Requirements

- This position requires knowledge equivalent to that which normally would be acquired through the completion of a High School Diploma or GED.

Duties and Responsibilities

*The Successful Varsity Head Coach Candidate is **Required** to:*

- Demonstrate a high degree of integrity as the Varsity Head Coach is the face of the program and a representative of the entire Kalkaska community and athletic department
- Engage the entire Kalkaska community and get our community involved in football
- Promote Blazer Pride and school spirit within the program and throughout school district
- Work collaboratively with all staff members, students and parents
- Lead a **complete program** including youth, middle school, and high school football programs
- Create a safe, positive and appropriate environment that is conducive to learning
- Maintain an open line of communication with parents, student-athletes, and community — and provide appropriate information
- Teach fundamental skills and team concepts of football
- Plan, organize, and execute **off-season, summer, and pre-season** training and preparation programs
- Interact with student-athletes of different ages and football skill levels in a positive and professional manner
- Motivate and mentor student-athletes

Required:

- Previous successful varsity football coaching experience
- Previous successful supervisory and sports management experience
- Strong communication skills
- Technology skills

Preferred:

- Three years of successful varsity football head coaching experience

This document is intended to describe the general nature and level of the work performed by those assigned to this job. This is not an exhaustive list of all duties and responsibilities. Administration reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

Compensation

According to schedule b.



Deadline

3 p.m. on January 12, 2026 or until filled.

Application Process

Persons interested in this position should submit letters of interest, resume, credentials/certification and list of references in **ONE PDF** document to: jobs@kpschools.com.

Please direct questions to Rick Heitmeyer at e-mail rheimeyer@kpschools.com. Visit our website at www.kpschools.com for additional information about Kalkaska Public Schools.

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The following person is designated to handle inquiries regarding the non-discrimination policies of the District or to address any complaint of discrimination:
Superintendent, Kalkaska Public Schools, 315 S. Coral, Kalkaska, MI 49646; 231-258-9109